

## PUBLIC HEALTH

## POLICY DESCRIPTION FORM

Department/Group: Public Health/HSS Budget Code: AAA-PHL  
 Title: Restoration of AIDS Planning Council Support Staff

PRIORITY: Rank 11 of 11 FUNDING: Full Year ☒ Other ☐ \_\_\_\_\_ Months

ITEM STATUS: Restoration ☒ Program Change ☐ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

See Attached.

|  | 2003-04   | Ongoing<br>2004-05 |
|--|-----------|--------------------|
| <b>APPROPRIATIONS</b>                                    |           |                    |
| Salaries & Benefits (attach additional page if required) | \$ 93,791 | \$ 93,791          |

## CLASSIFICATIONS

| Budgeted Staff | Title            | Amount |
|----------------|------------------|--------|
| .8             | Staff Analyst I  | 43,903 |
| .8             | Staff Analyst II | 49,888 |
|                |                  |        |

Services & Supplies

Other (specify) \_\_\_\_\_

Equipment

## FIXED ASSETS

| Item | Amount |
|------|--------|
|      |        |
|      |        |
|      |        |

Reimbursements (specify) \_\_\_\_\_

Total: \$ 93,791 \$ 93,791

REVENUE (specify source)

Federal Title I 93,791 93,791

Total: \$ 93,791 \$ 93,791

LOCAL COST \$ 0 \$ 0

## **PUBLIC HEALTH**

### **Policy Item #11 of 11 - Restoration of AIDS Planning Council Support Staff**

The County of San Bernardino is the local Eligible Metropolitan Area for receipt of federal Title I funds for AIDS related services. Part of the federal rules under Title I require a local planning council to exist. The planning council is allowed to allocate up to 5% of the annual award on planning council support staff and activities. The positions that support the planning council and Title I administration have undergone high turnover during the last few years resulting in a number of vacancies. A new program coordinator was recently hired to oversee Title I administration and planning council support. This coordinator has begun to stabilize staff turnover and fill positions.

The department requests at this time that these vacant positions, which are 100% funded by Title I federal funds, be maintained within the department to allow the planning council and the new coordinator to hire to meet their needs. These positions are filled or kept vacant at the discretion of the planning council with guidance from the program coordinator. The positions in question are one Staff Analyst I and one Staff Analyst II.